Personal Development & Management Skills

Welcome & introduction lecture





Welcome





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The rules of IBS

EAT: English all the time

JIT: Just in time, never too late

REST: respect whatever it takes

Let's divide ourselves in smaller groups









Your coaching group

Coaching groups



- Exchange names and e-mail addresses.
- What's the average age of the group members?
- What do you have in common?
- Take a selfie and post it on Facebook in the KdG group.

Each coaching group organizes one event this academic year



- You choose who to invite (own IBS group, IBS1, or whole IBS)
- Goal: networking and having fun
- Affordable for everybody
- Assignment: a written report of the event

My Role

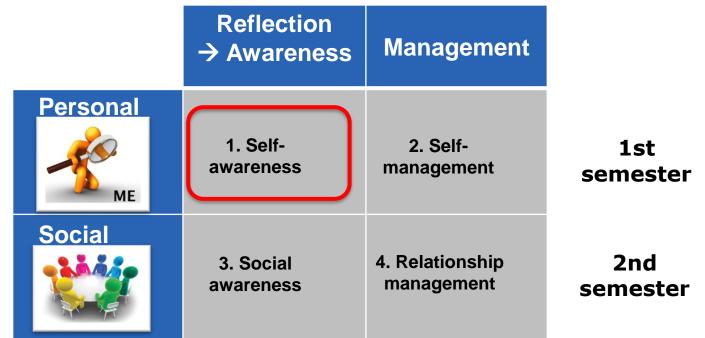


Introduction



- 1. Why is this course in your curriculum?
- 2. What is the course about?
- 3. What is expected from you?
- 4. How do you earn your credits?

1) Content



2. What is the course about?



- ✓ As a student you need to manage your learning, your time and your motivation and personal energy.
- ✓ As a future junior manager or co-worker you should master essential management skills such as: communication, teamwork, working in multicultural settings, scheduling and planning.
- ✓ In this course, you will learn and practice these useful skills.
- ✓ Your mentor will also coach you in your personal development towards a skilled and motivated young professional.



- ✓ Getting a better understanding of yourself, your strengths, your dreams, your behavior, your needs, the way you interact with others,...
 - → via reflection → creating new awareness
- ✓ Learning to manage self development.
- ✓Improving essential skills allowing you to better plan, communicate, interact and co-operate with others.

3. What is expected from you?

CURIOSITY: open mind

RESPECT & EMPATHY:

open heart

COURAGE & DISCIPLINE:

open will

Inspired by Theory U - http://www.theoryulab.be/

4. How do you earn your credits for PDMS PART 1?

Exam after period 2 (50%)

- Theory
- Discussion about the portfolio

Portfolio (50%)

- Assignments / reflections
- Final reflection about the achieved development

Active participation

- During lectures
- Group assignment (= organisation of "team event")
- In helping your group to succeed in this year's journey.

See also ECTS file:

- Attendance at all classes (=contact moments) is mandatory: unauthorized absence of more than 2 sessions will result in zero points for the portfolio part (50% of the course grades).
- Plagiarism will automatically lead to a zero for PDMS and the student will have to explain her/him self in a disciplinary commission.
- Retake of the oral exam only is possible (50% of the points).
- You CANNOT follow CCTD in IBS 2 if you fail for PDMS Part I or Part II.